



The IACAC Professional Development Committee announces our annual **SUMMER INSTITUTE** with several interactive sessions facilitated by knowledgeable and experienced professionals for **Admissions Representatives and High School Counselors new to the field.**

Dates: Tuesday, July 16th at 1:00 p.m. through Wednesday, July 17th at 5:00 p.m. All times Eastern Daylight Savings
(Optional campus tour @ 11:00am)

Where: Indiana University, Bloomington, Indiana

Who: **College Admission and High School Counselors with less than one year of experience**

Cost: COLLEGE ADMISSIONS COUNSELORS – MEMBERS: \$275; NON-MEMBERS: \$300
HIGH SCHOOL COUNSELORS – MEMBERS: \$150; NON-MEMBERS: \$175
IF YOUR SCHOOL IS A MEMBER, THEN YOU ARE A MEMBER.
Registration includes two days of informative sessions, all meals (dinner Tuesday, breakfast and lunch Wednesday), housing, free parking, wireless internet, all materials and professional networking opportunities.

Topics: Two different tracks will be offered for our admissions and high school professionals. Session topics include an introduction to the profession, travel tips, strategies for effective high school/college visits and college fairs, ethical issues within education, the campus visit and student interviews, application processes, presentations from high school/college counselors, Financial Aid 101, professional networking, getting involved with IACAC and NACAC, writing and essays and more. Along with the support you will receive from your colleagues in the office, you will have an additional network of peers to support your development as a professional.

To register / pay: * ONLINE REGISTRATION AT www.iacac.net. Pay using PayPal. **Deadline July 1**

Or

* EMAIL THE ATTACHED FORM TO:

E-mail: iacacexecassistant@gmail.com

Pay with check . **Must be received by July 1.**

*Please complete separate form for each participant *

Registration Questions: Contact Jean Howell: iacacexecassistant@gmail.com or call 317-476-4000

Fun Stuff: Participants will have a chance to visit with new and experienced admission and high school counselors from across Indiana and neighboring states who will share perspectives on our great profession. Plus, it's a great opportunity to visit the campus of Indiana University - Bloomington!

[Wear your school's logo on Tuesday & Wednesday to help us all get acquainted! Shorts are not frowned upon. We look forward to meeting you, engaging in thoughtful dialogue, and expanding your college admissions knowledge!](#)

Please keep a copy of each registration form for your records. Let us know if you need special accommodations. A confirmation letter and directions will be sent starting July 5th once your registration form has been received. If you do not receive that confirmation, please contact Jean at 317-476-4000.



IACAC 2019 Summer Institute Registration Form

Name of Participant _____

Staying on campus, please select ___ Male ___ Female (for room assignments) _____ Not staying on campus

Title _____

College/ University/High School _____

Mailing Address _____

City _____ State _____ Zip _____

Email _____ Cell Phone _____

Personal e-mail: _____ (Optional)

Special Dietary needs, aids, or accommodations: _____

Starting date of current position _____ Previous counselor experience? _____

REGISTRATION MUST BE RECEIVED BY JULY 1, 2019

___ Pay by check: **Make checks payable to IACAC**

___ Purchase Order Enclosed # _____.

___ On-line payment (PayPal) can be made by registering online at www.iacac.net, OR after this registration form is received by IACAC

Member Registration Fee College: \$275.00

High School: \$150.00

Non-Member Registration College: \$300.00

High School: \$175.00

** Use the Member rate if your institution is a Member.*

EMAIL this form to:
iacacexecassistant@gmail.com

QUESTIONS: CALL JEAN HOWELL, 317-476-4000

Include a check with each registration or register / pay on-line with Pay Pal. This form may be duplicated.
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